

**HOW TO**

**SUBMIT FOR GALLEY/CS OF THE YEAR**



# COAST GUARD CULINARY PROGRAM

**FAQs SHEET**

Message From the CS Chiefs Mess:

We have been receiving requests and questions on Rednour Awards submissions. To help clear up the process, we put together a user guide to help you with your nomination package. The Rednour Awards for Coast Guard Excellence in Culinary Operations, Junior and Senior Culinary Specialist of the Years (CSOY) are presented annually and is designed to recognize those units and individuals who consistently epitomize the best in culinary support operations.

*The award program is named "Forrest O. Rednour Memorial Award Program for Excellence in Food Service" in honor of Ships Cook Second Class (SC2) Forrest O. Rednour. SC2 Rednour received the Navy and Marine Corps Medal for heroic action in 1943 for his role in rescuing survivors from a torpedoed Army transport ship, and lost his life in the line of duty aboard USCGC ESCANABA when they were sunk by an unknown explosion thought to be a torpedo from a German U-Boat.*

**First**

Read ALCOAST 419/22

[SUBJ: SOLICITATION FOR THE 2020 FORREST O. REDNOUR MEMORIAL AWARD PROGRAM](#)

**Second**

Read COMDT INST 4061.7A

[FORREST O. REDNOUR MEMORIAL AWARD PROGRAM FOR EXCELLENCE IN CULINARY](#)

**Third**

**<- Select ->**

**Rednour Memorial Award Program**

**Culinary Specialist of the Year**

**Units may submit both Galley of the Year and CS of the Year Nominations**

**STEP 1**

**Pick your category:**

CGDF afloat: small, medium, and large;  
CGDF ashore: Stations, Sectors, Air Stations/Bases, Culinary Support Activities (CSAs)/Training Centers (TRACENs) as defined in Appendix A. in [COMDTINST 4061.7A](#)

**STEP 2**

**Create Your Application:**

\*\*\*[FULL APPLICATION TEMPLATE](#)\*\*\*

- Part 1: Command Endorsement
- Part 2: **Annual Audit report** \*\*No Additional Audit Docs Require
- Part 3: **Not Required (CG-2576)**
- Part 4: Six Weekly Menus
- Part 6: Photos

**STEP 1**

**Pick your category:**

Junior (E-5 and below) or Senior (E6 and above) as defined on pages 5-6 of [COMDT INST 4061.7A](#)

**STEP 2**

**Part 1: Command Endorsement**

[CSOTY Sample Template](#)

**STEP 3**

**Part 2: Add your photos**

[CSOTY Sample Template](#)

**STEP 4**

**Combined all files into one PDF:**

[How to Combine Multiple Files Into a PDF](#)

**Questions???**

Ask the Culinary Program:

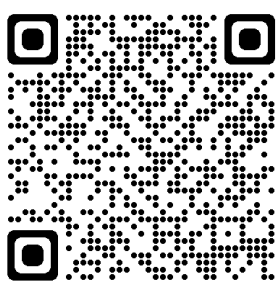
**CSCS Edward Fuchs**  
Phone: (202) 302-6856

**CSC Eric Toler**  
Phone: (202) 475-5184

Or Email:  
[CulinaryProgram@uscg.mil](mailto:CulinaryProgram@uscg.mil)

**Best of luck!**

- The CS Chiefs Mess



**THE LAST STEP**

**Send your COMBINED PDF to:**

[CulinaryProgram@uscg.mil](mailto:CulinaryProgram@uscg.mil)  
[Edward.E.Fuchs.uscg.mil](mailto:Edward.E.Fuchs.uscg.mil)  
and [Eric.R.Toler@uscg.mil](mailto:Eric.R.Toler@uscg.mil)

For Galley of the Year submissions, the body of the email must indicate the category, unit's name, mailing address, and CS personnel assigned at the time of submission. Personnel must be listed in order of pay grade.

All submissions must have the file description as follows:

**"REDNOUR SUBMISSION 2020 SIZE, CATEGORY, UNIT NAME"**

or

**"CS of the Year 2020 PAYGRADE, MEMBER NAME, UNIT NAME."**

[CoastGuardCulinary.com](http://CoastGuardCulinary.com)

